

PROTOCOL AND PRACTICE FOR COVID-19 RISK MITIGATION AT VENICE INTERNATIONAL UNIVERSITY

Information for students and professors of the Globalization Program | Second Semester 2020-21 | V3 – 1 March 2021



Guiding principles

The health, safety, and well-being of our VIU community is the primary focus that guides the decisions of VIU relative to COVID-19.

VIU decisions regarding activities during the 2nd semester are informed by Italian national legislation, Veneto Regional legislation, Italian ministerial guidance and the recommendations of the scientific community.

All students, professors, staff, and participants must agree to the co-responsibility pact in order to attend on-campus academic activities and VIU events.

Before arrival:

In the interest of the health and safety of the VIU community, we are asking all students, professors, and staff of the Globalization Program to get a COVID-19 test (a molecular or antigenic swab test) within 72 hours of the official arrival date for the Globalization Program, which is March 8. You cannot attend classes or other activities on campus until you take a test and receive the results.

Please consider that from many locations, certification of a negative result of a Covid test taken within the 48 hours prior to entry to Italy is required.

Consult the official Foreign Ministry information here:

<https://www.esteri.it/mae/en/ministero/normativaonline/decreto-iorestoacasa-domande-frequenti/focus-cittadini-italiani-in-rientro-dall-estero-e-cittadini-stranieri-in-italia.html>

Take this questionnaire to understand if you are legally required to be tested:

<https://infocovid.viaggiaresecuri.it/returningtoitaly.html>

At time of writing, and valid until (at least) March 5, 2021:
If you are travelling from any of the following EU countries:



Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Czech Republic, Slovakia, Slovenia, Spain, Sweden, Hungary; And also, Iceland, Norway, Liechtenstein, Switzerland, Andorra, Principality of Monaco:

- You must fill out a self-declaration
- You must be in possession of a negative test result for a molecular or antigenic Covid swab test, which must be taken not more than 48 hours before your entry into Italy.
- As soon as you enter Italy, you must inform your Local Health Authority of reference.

If you are unable to undergo a molecular or antigenic test within 48 hours prior to entering Italy, once in Italy you must self-isolate for 14 days.

Remember that if you have visited or travelled through any of these countries in the past 14 days, the restrictions apply, regardless of where you are departing from to enter Italy.

If you are travelling from the **United Kingdom**, or have travelled through the UK in the 14 days prior to arrival:

- You must fill out a self-declaration
- You must be in possession of a negative test result for a molecular or antigenic Covid swab test, which must be taken not more than 48 hours before your entry into Italy.
- As soon as you enter Italy, you must inform your Local Health Authority of reference.

You are in any case required to self-isolate for 14 days.



General practice on and off campus during your semester at VIU:

- All students, professors and staff should self-monitor on a daily basis for symptoms including a cold, sore throat, fever, labored breathing, or other flu-like symptoms and malaise, or loss of smell or taste (consider bringing a thermometer with you).
- Wash hands often with soap and water, or use a gel hand sanitizer.
- Avoid touching your face.
 - Maintain appropriate social distancing – minimum 1 meter.
 - Wear a face mask at all times indoors, except in own residence, and outdoors.
- Avoid hugging and hand-shaking.
- Cough or sneeze into a tissue or into your elbow. Dispose of the tissue immediately.
- Masks are required in all public spaces, indoors and outdoors.
- In bars and restaurants you must wear a mask when entering, and can remove it only while seated and consuming food and drink, including in outdoor seating areas. A minimum social distance of 1 meter must be maintained with anyone who does not live in your household.
- Install Immuni the official Covid-19 tracking app in Italy on your phone <https://www.immuni.italia.it> .
- In the event of a COVID-19 outbreak at VIU or in Venice, cooperate with the authorities in contact and tracing operations.
- If you develop any symptoms that may be indicative of a Covid-19 infection, **STAY HOME**, contact a doctor, or the health authorities. While waiting for further Health Authority decisions, you are required to self-isolate*.
- If you are told to self-isolate, or put in quarantine you must notify immediately VIU (via email: covid19@univiu.org)

Access to VIU on the campus on San Servolo island is not permitted if:

- **you have a fever higher than 37.5 ° C, a cough, or labored breathing;**
- **you have been instructed by the health authorities to quarantine or advised to self-isolate.**
- **you know that you have been in contact with anyone who has tested positive for COVID-19 in the past 14 days.**

Arrival at VIU:

As soon as you get off the vaporetto and before entering the buildings on the island of San Servolo:



- you must wear a mask. If you do not have one you will not be able to access the Reception where your temperature will be checked, and therefore you will not be able to access the VIU offices, classrooms, or facilities.
- as soon as you arrive on the island and before entering the buildings, you must go to the Reception to undergo a temperature check by the staff of San Servolo Servizi Metropolitan, using an electronic thermometer.

General prevention measures while on campus:

What VIU is doing:

- VIU has drawn up the protocols, practices and guidelines in cooperation with health and safety consultants.
- All VIU offices, classrooms, and common areas will be cleaned and sanitized every morning. Classrooms, the MacLab, and the PC Room will also be cleaned during the day.
- Gel hand sanitizer will be available in all offices, classrooms, the MacLab and the PC room.
- VIU has reduced the capacity in all classrooms, seminar rooms, conference halls, the MacLab and PC room to 50% in order to guarantee adequate social distancing.
- Informational Signage will be placed throughout the campus to remind the VIU community of hygiene protocols and social distancing measures.
- VIU will continue to monitor any reviewed legislation and guidance from the local and national authorities relative to Covid-19.
- VIU will cooperate fully with the health authorities in the event of a COVID-19 outbreak at VIU, or in Venice.
- VIU is committed to keeping the members of the VIU community informed of what is happening at VIU, in Venice, and in Italy in general.

For all:

- All students, professors, and staff are required to wear face masks on campus, in all classrooms, corridors, meeting spaces, and common areas, except when eating (allowed only at the bar, dining room and outdoors) and when inside their own residence hall rooms (applicable to campus residents only).
- Always maintain a minimum social distance of at least one meter from other people.
- Restrict your movements around the campus as much as possible.
- You can walk and sit in the park. Masks are also required outdoors.
- Eating and drinking is not permitted in the classrooms, the MacLab and PC Room. Consume drinks and food only in designated areas where it is permitted.
- Avoid gatherings of numerous people in common areas.
- The use of the lift is not recommended; if necessary, use it 1 person at a time;

- Do not rearrange the seating in the classrooms. A minimum of 1 meter must be maintained between the chairs.
- Entry to toilets is permitted one person at a time.
- Follow all the instructions sent by VIU staff and posted at the entrance to the premises, classrooms, MacLab & PC room or common areas.



For students:

- Students presenting in class may remove their mask while speaking (one at a time) only if they can maintain a minimum of 2 meters from others.
- Meetings with VIU staff will be via the virtual office hours, or by appointment via Zoom. We understand that sometimes students really need to talk to a staff member in person and will accommodate such restricted requests by appointment.
- Office hours with professors will be virtual only. A suitable meeting space will be provided upon request of the professor only in exceptional circumstances.

For professors:

- During class, professors may remove their mask while speaking on condition that they can maintain a minimum of 2 meters from the students in the first row. If the distance is under 2 meters a mask must be worn.
- Please open the windows at the end of your class to ventilate the classroom.
- After 2 hours of activity in a classroom, a break is mandatory, during which the room must be ventilated by opening the windows.
- Office hours and meetings with students should be virtual only. If in exceptional circumstances an in-person meeting is needed, please request the use of a designated meeting space. Your own office cannot be used for such meetings.
- In the event of non-compliance of the participants, the professor or speaker must suspend the activity.

- Library and library services

The library will remain closed this semester. Library services will be provided via the Front Office. You can consult the catalogue online and reserve a book for pick up at the Front Office.

MacLab and PC Room

The MacLab will be reserved for some courses that use the facilities during the course.

It will also be reserved for the class times of the courses that are delivered entirely remotely.

At other times students can book a work station in the MacLab for a half-day.

Students can also book a work station in the PC room for a half day.

The MacLab and PC Room will be closed for cleaning at approximately 1.30pm (subject to change). Please cooperate with the cleaning staff when asked to vacate the area, or wait until the cleaning has been completed.



Bar / Cafeteria

The bar and cafeteria on campus are closed at time of writing.

Students in VIU-arranged housing:

- No visitors whatsoever are allowed in the rooms on campus or in the apartments in the city during the 2nd semester.
- Reports of social activity (dinner parties, parties, and so on) in the VIU-arranged housing may be addressed with disciplinary measures from VIU.
- Be respectful of your neighbors, making sure that you wear your mask in all common areas (halls, corridors, stairwells).
- If you suspect that you may have Covid-19 symptoms, call the health authorities (see the dedicated paragraph below), inform your room-mates, and inform VIU (via email: covid19@univiu.org).

Correct use of the mask:

- in any case, keep the greatest possible distance from other people even when wearing a mask;
- change the mask if it is wet, if it is removed, and in any case every 4 hours;
- do not use the mask improperly (e.g. placing it on the neck, chin, or forehead)
- the mask must cover both the nose and the mouth,
- the mask is personal and disposable. Once removed, it must be thrown into a container with a lid or closure device;
- Hands should be washed with soap or a disinfectant gel before putting on and taking off the mask.
- wash your hands frequently with soap in the bathrooms and or with gel hand sanitizer that you will find in the corridors and the classrooms at VIU
- when you walk through the corridors, stop in the common areas or enter the classroom, you must always wear a mask.

*** If you develop any symptoms that may be indicative of a Covid-19 infection:**

STAY HOME, contact a doctor or the health authorities. While waiting for further Health Authority decisions, you are required to self-isolate.

Who you should call:

118 - emergency medical services, if you have labored breathing. (Veneto)

112 - emergency services, if you have labored breathing. (other regions)



800462340 - Veneto helpline if you have any other milder symptoms
1500 - Italian Ministry of Health helpline if you have any other milder symptoms
If you have private health insurance, contact your insurance company.
Notify VIU, by phone during office hours, or by email (covid19@univiu.org)

If you are in shared housing, do your best to self-isolate in your room. Your room-mates should also restrict their movements. If you are in VIU-arranged housing, inform VIU staff immediately by email.

If you develop symptoms of fever or cough or severe general malaise while you are on campus:

- Go immediately to the 7K office on the ground floor as indicated in the map on the last page of this information sheet.
- Notify the VIU staff responsible for your program using the telephone in the 7K office.
- Contact your general practitioner or health authority numbers which are:
 - 118 for emergency services if you have labored breathing;
 - 112 for emergency services as an alternative to the first emergency number.
 - 800462340 Veneto Region for information;

Conduct

All members of the VIU Community will be expected to participate fully in our joint efforts to limit the potential spread of the coronavirus.

If you have any concerns about the protocols, or compliance, please discuss them with your program coordinator.

Updates and integrations to this protocol will be published as needed.

PROTOCOL AND PRACTICE for COVID-19 RISK MITIGATION at VENICE INTERNATIONAL UNIVERSITY | Co-responsibility Pact:

I confirm that I have received the VIU PROTOCOL AND PRACTICE for COVID-19 RISK MITIGATION: Information for students and professors of the Globalization Program.

All members of the VIU Community will be expected to participate fully in our joint efforts to limit the potential spread of the coronavirus.

I agree to adhere to the provisions provided for therein, and in particular:

- I undertake to take a COVID-19 test within 72 hours of the official arrival date for the Globalization Program, which is March 8. Alternatively, I will take a test in Venice within 48 hours of arrival.



- I will not go to the VIU campus on the island of San Servolo, or participate in-person in any VIU activities, even off campus, until I have received the result of the test.
- I undertake to follow the instructions of the health authorities in the event I test positive for COVID-19.
- I undertake to follow the instructions of the health authorities, and VIU, in the event that there is an outbreak of COVID-19 among the VIU community.
- I will not go to the VIU campus on the island of San Servolo, nor participate in-person in any VIU activities, even if off campus, if I have a fever above 37.5° C, a sore throat, cough, or loss of smell or taste, or general malaise.
- I undertake to inform VIU (via email: covid19@univiu.org) if I receive a positive test result, or contact the health authorities because I suspect I have symptoms.
- I undertake to install the Immuni (<https://www.immuni.it>)

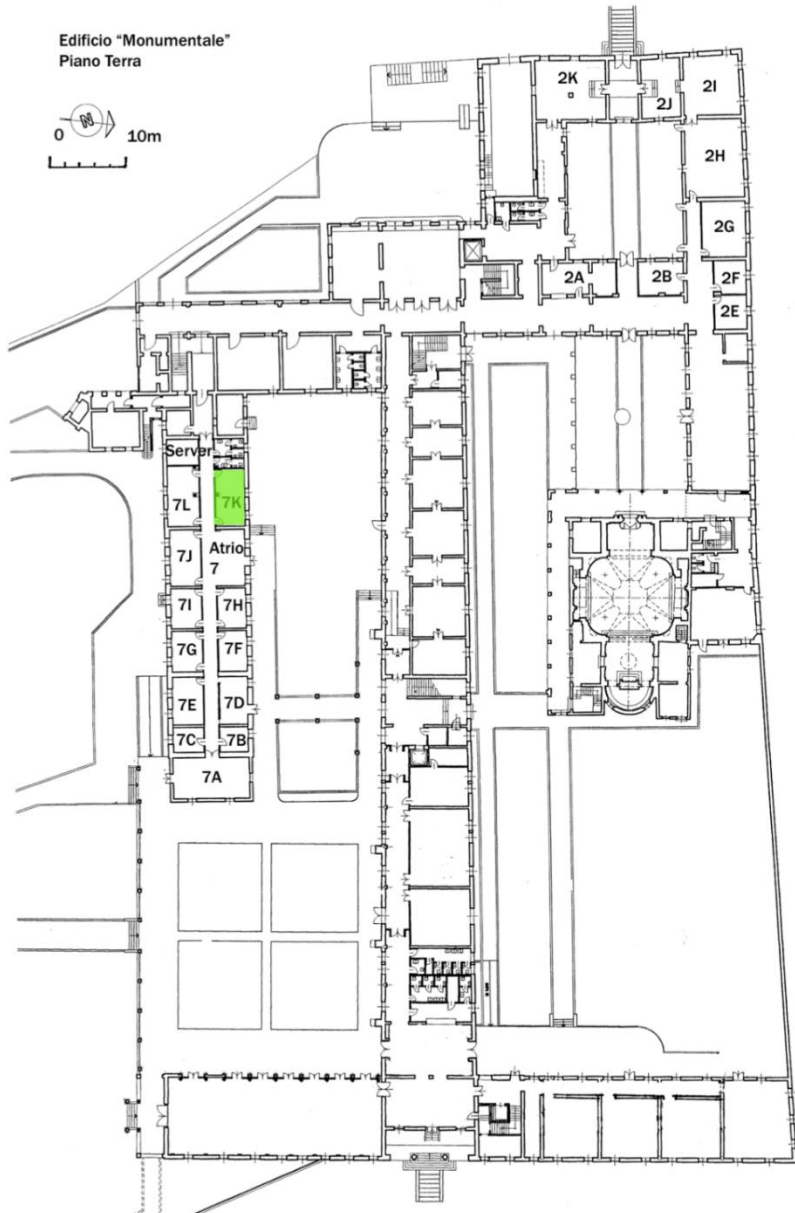
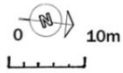
To accept the co-responsibility pact, go to the form on the VIU website and enter your name, surname, and email

address: <https://www.univiu.org/component/rsform/form/87-covid-19-protocols-and-practice-protocolli-e-comportamenti>

Thank you for your cooperation and understanding!



Edificio "Monumentale"
Piano Terra



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7K OFFICE Map